Classroom Technology
QUICK GUIDE

Your guide to the equipment in this classroom

1 Start
Locate the Control Panel on the Wall

Select a Source
Select the source that you would like to display on the projector. The following sources are available in this room:

- **PC** Computer
- **VIDEO** Aux Video

Projector On:
To turn projector on, press the **ON** button within the Display section of the Control Panel. The green light will indicate the projector is on. Please allow 90 seconds for projector to warm up.

Projector Screen:
Use the handle at the bottom of the projector screen to lower screen.
Select a Source:

**Computer:**

1. Select **Computer** on the Touch Panel
2. Login to the classroom computer using your **GW NetID** and **password**.
3. To use a flash drive, insert it into the USB port located on the monitor.
4. To play a DVD, insert it into the optical drive on the PC and use the PC to control the player.

*Your GW NetID is the portion of your GW email address that precedes the "@" symbol.

**Aux Video:**

1. Connect the audio and video cables from auxiliary device to the Aux Video input on the faceplate (shown in picture)
2. Press **Video** on the Control Panel
3. Operate auxiliary device as needed

If you need assistance, please contact the AT Solutions Center at (202) 994-7900 or by dialing “0” from your classroom phone.
Controls

Volume Control:
Volume control is available on the Control Panel

Shut Down

Shut Down:

1. To turn projector off, press the Off button within the Display section of the Control Panel. The red light will indicate the projector is shutting down.

To reserve additional classroom technology equipment:
acadtech.gwu.edu/equipment

To view the list of equipment and software in this room:
acadtech.gwu.edu/classrooms-labs

When you are finished using the projection system, please follow these steps to prolong the life of the equipment and reduce classroom downtime.