Location Technology

**QUICK GUIDE**

.locate the Touch Panel on the lectern
(If the screen is black, firmly touch the screen to activate)

**Select a Source**
Select the source that you would like to display on the LCD. The following sources are available in this room:

- **Laptop**
- **Wireless Presentation**

**LCD Screen On:**
The LCD screen will power on after selecting a source.
Select a Source:

Laptop:

1. Make sure your laptop is turned off
2. Connect the Video cable located on the lectern or at the wall plate to the Video port on your laptop
3. Select **Laptop** on the Touch Panel
4. Power on the laptop
5. If your laptop image does not display on the projector, adjust display settings on your laptop

To reserve Mac display adaptors for use in this room:
acadtech.gwu.edu/equipment

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Wireless Internet Connection for Laptops
Contact GW Division of IT for wireless network support
(202) 994-4948 or it.gwu.edu
2 Select a Source:

**Wireless Presentation:**

The **Wireless Presentation** feature allows instructors to present content from Apple devices onto the classroom display.*

WATCH VIDEO INSTRUCTIONS

1. Select **Wireless Presentation** on the Touch Panel
2. On your iOS device, swipe up from the bottom of your screen to access Control Center
   a. Ensure **Bluetooth** and **Wi-Fi** are on
   b. Press **Airplay**
   c. Select your classroom location from the list and turn on **Mirroring**
3. On your MacBook laptop
   a. Ensure **Bluetooth** and **Wi-Fi** are on
   b. Click the **AirPlay** icon in the menu bar
   c. Select your classroom location from the list under **Connect To AirPlay Display**. Note that the icon is blue when your MacBook is connected.

4. Enter the passcode displayed on the lectern touch panel or classroom display
5. When your device’s image displays on the lectern touch panel, press **Share Video** to project the image. In some rooms, the lectern touch panel will not preview the Apple device and the image will be displayed automatically to the classroom display.

*Wireless Presentation is not supported by GW Lecture Capture and Web Conferencing.
3 Controls

Volume Control:

- Use the Volume controls to adjust source volume
- Use the Sound On/Mute controls to mute volume
- Use the Speech Volume controls to adjust microphone volume (available in select rooms)

Blank Screen:

The Blank Screen button will prevent the source from displaying to the screen

Display Controls:

Select the Display button to access the controls page for the projector display, projector screen, and preset lighting scenes

4 Shut Down

When you are finished using the system, please follow these steps to prolong the life of the equipment and reduce classroom downtime.

Shut Down:

1. Log off the computer by double clicking on the Log Off icon on the computer’s desktop
2. Select System On/Off from the Touch Panel
3. Select YES on the confirmation screen to shut down

To reserve additional classroom technology equipment:
acadtech.gwu.edu/equipment

To view the list of equipment and software in this room:
acadtech.gwu.edu/classrooms-labs