Classroom Technology

QUICK GUIDE

Your guide to the equipment in this classroom

1 Start

Locate the Touch Panel on the lectern
(If the screen is black, firmly touch the screen to activate)

Select a Source
Select the source that you would like to display on the LCD.
The following sources are available in this room:

Laptop
Wireless Presentation

Projector On:
The LCD projector will power on after selecting a source.
Please allow 90 seconds for projector to warm up.

Projector Screen:
The projector screen will automatically be lowered after selecting a source. You may manually control the screens by pressing the “Display” button after a source is selected.
2 Select a Source:

Laptop:

1. Make sure your laptop is turned off
2. Connect the Video cable located on the lectern or at the wall plate to the Video port on your laptop
3. Select Laptop on the Touch Panel
4. Power on the laptop
5. If your laptop image does not display on the projector, adjust display settings on your laptop

To reserve Mac display adaptors for use in this room:
acadtech.gwu.edu/equipment

Wireless Internet Connection for Laptops
Contact GW Division of IT for wireless network support
(202) 994-4948 or it.gwu.edu
2 Select a Source:

Wireless Presentation:

Visit go.gwu.edu/WirelessPres for detailed instructions.

Download Application

- Windows Laptop: visit go.gwu.edu/WindowsDownload.
- MacOS Computer: visit go.gwu.edu/MacDownload.
- Android phone: Search for Crestron AirMedia in the Google Play Store or visit go.gwu.edu/AndroidDownload.
- iOS (iPhone/iPad): Search for Crestron AirMedia in the App Store or visit go.gwu.edu/iOSDownload.

Connect

Laptop

Windows
1. Open the Crestron AirMedia program.
2. If prompted, enter the IP Address (just the digits following “http://”) located on the display screen in the lower left corner. Click CONNECT.
3. Enter the four-digit code shown on the display screen in the lower left corner. Click OK.

MacOS
1. Open the Crestron AirMedia program.
2. If prompted, enter the IP Address (just the digits following “http://”) located on the display screen in the lower left corner. Click CONNECT.
3. Enter the four-digit code shown on the display screen in the lower left corner. Click OK.

Mobile Device
1. Open the Crestron AirMedia app.
2. Type the IP Address (just the digits following “http://”) located in the bottom left corner of the screen into the URL field. Tap the Present with AirMedia button.
   • If you are using an iOS device, follow the on-screen instructions to use AirPlay (Screen Mirroring).
3. Enter the four-digit Code shown on the display screen in the lower left corner if prompted. Click OK.
3 Controls
Volume Control:

- Use the **Volume** controls to adjust source volume
- Use the **Sound On/Mute** controls to mute volume

4 Shut Down

When you are finished using the system, please follow these steps to prolong the life of the equipment and reduce classroom downtime.

**Shut Down:**

1. Log off the computer by double clicking on the **Log Off** icon on the computer’s desktop
2. Select **System On/Off** from the Touch Panel
3. Select **YES** on the confirmation screen to shut down

To reserve additional classroom technology equipment:
acadtech.gwu.edu/equipment

To view the list of equipment and software in this room:
acadtech.gwu.edu/classroom-search